



# Priory School (Foundation)

Orchard Avenue, Slough, Berkshire, SL1 6HE  
Telephone: 01628 600300  
office@prioryschool.com www.prioryschool.com  
Headteacher: Mrs. J. Laver



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Dear Parents/Carers,

Attendance at Priory School needs improving and we are asking for your support.

Last year Priory's overall attendance for 2017-18 was 94.42% compared with the national figure of 96.1% and the minimum expectation of 95% required.

With that in mind new measures have been taken to allow a more proactive approach to how we support our families and manage absenteeism.

We cannot stress enough the importance of keeping us informed and need to remind you that it is your duty to call or email on the first day of absence.

Without a reason your child will receive an unauthorized mark and this stays on their record, going with them to secondary school. It's an important fact to consider and could affect their choices.

Attendance will continue to be monitored on a half termly basis in hope of improvement and we will keep you updated by newsletter and weekly figures on our website.

Attendance meetings will continue to be held, along with home visits in hope of addressing any concerns you may have and if you feel you would benefit from a meeting please call our Attendance Officer on the number above or via e-mail: [attendanceofficer@prioryschool.com](mailto:attendanceofficer@prioryschool.com)

Your child's education is of the upmost importance and together we can help them receive the very best.

When attendance improves, so will their attainment.

Thank you for your continued support.

Yours sincerely,

*Kim Parker*

Kim Parker  
Attendance Officer



## Legal action to enforce School Attendance

**Parenting Order**  
**Education Supervision Order**  
**School Attendance Order**  
**Fine**

**Parenting Order** – Attend parenting classes and do what the Court says to improve a child's attendance.

**Education Supervision Order** – If the council think a parent needs support getting their child to school and they are not co-operating, they can apply to Court for an Education Supervision Order.

A Supervisor is appointed to help the child into education. The Local Council can do this instead of prosecuting (or as well as).

**School Attendance Order** – If the Council think the child is not getting an education, parent is given 15 days to provide evidence they have registered with the School listed in the Order or that they are giving home education. If they don't they could be prosecuted or given a Fine.

**Fine** - £60 fine, raising to £120 if not paid within 21 days. If not paid after 28 days, they may be open to prosecution for a child being absent from school.

**(Prosecution can be a Fine of up to £2,500, a Community Order or Jail Sentence of up to 3 months. The Court also gives a Parenting Order)**